Cyber claim form

### Please complete all fields

This form should be completed by VMIA clients with Cyber Insurance cover following a cyber incident and emailed to claims@vmia.vic.gov.au.

A Cyber Incident Response Service (CIRS) is available to all Victorian Government organisations. It is a confidential service provided by Enterprise Solutions within the Department of Premier and Cabinet.

DPC’s Cyber Incident Response Service on 1300 CSU VIC / 1300 278 842 or email cybersecurity@dpc.vic.gov.au

Enterprise Solutions will also analyse information received as part of this service to keep other Victorian Government organisations up-to-date about current threats and opportunities to further protect their clients and services. This will be done at an aggregate level with no specific organisations identified.

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| Section 1: Your organisation |
| Organisation name: |
| Location (if applicable): |
| Contact name: |
| Contact email: |
| Job title: |
| Contact phone: |
| Have you reported the incident to DPC’s Cyber Incident Response Service? Yes  No  If no, please do so now DPC’s Cyber Incident Response Service:  1300 CSU VIC (1300 278 842) or email: [cybersecurity@dpc.vic.gov.au](mailto:cybersecurity@dpc.vic.gov.au) |

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| Section 2: Incident details |
| Time and date first aware of incident: |
| Describe the nature of the cyber incident (e.g. malware, phishing, ransomware, data breach, website defacement, denial-of-service (DoS/DDoS) etc.) and details of what occurred: |
| What actions have been taken in response to the incident? (e.g. IT forensic investigation, secure network etc.): |

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| Section 3: Client account details for EFT payments |
| Account name: |
| Account number: |
| BSB: |
| Bank name: |
| Remittance advice email address: |

Any personal information you provide directly (or provided by a health service under s141 of the Health Services Act 1988) in this Form is being collected by the VMIA for the purpose of administering VMIA’s functions, under s6 of the Victorian Managed Insurance Authority Act 1996 (Vic), namely to provide insurance, risk advisory and claims handling services. Any personal information you provide will be treated according to the requirements of the Privacy and Data Protection Act 2014 (Vic), the Information Privacy Principles, the Victorian Protective Data Security Standards, the Health Records Act 2001 (Vic) and the Health Privacy Principles. VMIA will not act or engage in any practice that contravenes these provisions. Information will be handled in line with VMIA's Privacy Policy. You have the right to access and correct your personal information. Requests for access should be sent to the Privacy Officer, VMIA, PO Box 18409, Collins Street East, VIC 8003 or privacy@vmia.vic.gov.au.