



VMIA Portal

How do I cancel an existing policy online?

vmia.vic.gov.au



How do I cancel an existing policy online?

Step 1. Find the tile of the policy you wish to cancel on the 'My policies' tab of the portal homepage.

Step 2. Click on 'More actions' and select 'Cancel policy'.

My policies | My renewals | My claims | My Invoices | Assessment information

Policy year: 2024/25

Property

Policy number: 01/07/2024 to 30/06/2025

View details

Download documents

More actions

Update policy

Cancel policy

Note Interested Party CoC

Cancellation details

Period of insurance

From (Start date): 01/07/2024 | To (Expiry): 30/06/2025

Details

Do you wish to cancel the policy for the whole policy year? Yes No

Cancellation effective date: 01/07/2024

Reason for cancellation *
Select the reason

Comments

Attachments

Recent attachments (0)

Back | Save | **Continue**

Cancel application details

- Client details
- Cancellation details**
- Summary and review

Policy snapshot

Policy type: Property

Policy number: A11920

Effective date: 01/07/2024 to 30/06/2025

Organisation: Katandra West Primary School

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01/07/2024 30/06/2025

Cancellation details

Cancellation effective date
01/07/2024

Reason for cancellation
Policy no longer required

[Client details](#)

Declaration

I/We declare that to the best of my knowledge and belief the information in this form is true and correct and I/We have not withheld any relevant information.

I/We consent to VMIA using personal information I/We have provided on this form for the purpose of assessing eligibility under the policy. I/We understand that if I/We choose not to provide the required details, this is my choice and that VMIA may not be able to assess our insurance requirements/my entitlements.

I/We consent to VMIA disclosing personal information to other insurers, government departments or as required by law.

I/We consent to VMIA also disclosing personal information to and/or collecting additional information from investigators, accountants, legal advisers, medical advisers, actuaries or other advisers whom VMIA may engage to assist in processing this proposal for insurance and any subsequent claims.

I/We declare that where I/We have provided information about another individual (e.g. an employee or client) that the individual has been made aware of the reason for the disclosure of their personal details to VMIA and of the contents of VMIA's Privacy Policy.

I hereby declare the above information is correct

[Back](#) [Save](#) [Submit](#)

Policy snapshot

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Property

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A11920

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Organisation
Katandra West Primary School

Step 6. Click 'Submit'. Your request will be sent to VMIA for action.

Step 5. Once you have reviewed your policy cancellation request, read the declaration and select the checkbox to declare you understand..